Journafy:

Information Security Policy

Effective Date: August 19th, 2024

Context and goals

Journafy Inc. is a subsidiary of Post-X. Post-X is a SaaS company that aims to improve healthcare outcomes for patients and their families by providing digital diaries to patients. Post-X sells this service to hospitals, who then can make the diaries available to eligible patients and their loved ones.

This policy document describes the information security management system (or ISMS) that our company uses. Anyone in our company (or at key positions at suppliers) that is handling confidential or sensitive data should be aware of this policy and act in accordance with it. Also, if anyone observes something in our company that is not in line with this policy, he or she should report this immediately. This can be done either by informing our information security officer, or to any member of the security team. The entire management team of our company has been involved in creating this policy and is fully committed to making sure we are compliant.

Scope

The scope of the Post-X B.V. ISMS is: information security related to the development and support of a digital diary for patients.

Within this scope, we provide the following main activities and provides the following services to customers:

- Post-ICU Digital Diary web application
- Post-X-owned websites
- Implementation services
- Training of hospital staff in the use of the diary

The following departments are in scope of this policy

- Management
- Marketing and Sales
- Product Management and Development

At this point in time, no departments or business activities have been specifically declared out of scope of this policy. Our company has the following office locations and working locations that are in scope of this policy:

- Main address: Torenallee 3, 5617 BA Eindhoven, The Netherlands
- Secondary address (office and visitors): JIM Jaarbeurs, Jaarbeursplein 6, 3521 AL Utrecht

Post-X B.V. does/does not directly manage any data centers. Exonet (Netherland) and Google Cloud (US) are used as providers of IT infrastructure.

Stakeholder analysis

The management team is responsible for maintaining regular contact with stakeholders, understanding the information security requirements and expectations from stakeholders and making sure that the ISMS is aligned with the stakeholder requirements and expectations. The resulting information is documented in the stakeholder analysis, which will be updated annually. The stakeholder analysis will cover at least:

- Customers
- Users
- Regulatory requirements such as GDPR

The most recent stakeholder analysis can be found in the Register stakeholders and communication.

Leadership

The entire management is aware of the information security policy and is committed to support this effort on an ongoing basis. Peter Melis (CSO) is the management representative that interfaces directly with the security team.

There is an information security team that is responsible for implementing and maintaining information security.

All other staff of the company are regularly updated by the information security team and are responsible for following policies and guidelines.

Resources, awareness and training

Management is responsible for making sure employees executing information security tasks are knowledgeable on the subjects they work on.

They receive security awareness training after onboarding, and after that again at least once a year. Staff involved in product design and development or staff with additional security responsibilities will receive additional training suitable to their role.

Operations

Post-X B.V. has a register of objectives. These objectives are established by top management and reviewed on an annual basis. When establishing these objectives, top management makes sure to include the organizational context and stakeholder requirements.

Performance evaluation

The management team will review that effectiveness of the ISMS annually in a management review. If needed, external support will be sought by external partners, such as additional technical advice, independent security testing, or audits by independent parties.

Continuous improvement

The management is committed to continuously improving the information security management system.